



Accreditation

Observer Programme

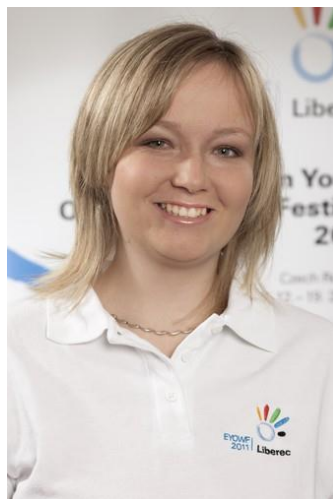
Day 1 – 15 Feb 2011

Presented by Kateřina Krausová

Accreditation Manager



10. ZIMNÍ EVROPSKÝ OLYMPIJSKÝ FESTIVAL MLÁDEŽE 2011
10th EUROPEAN YOUTH OLYMPIC WINTER FESTIVAL 2011



Kateřina Krausová
Accreditation Manager



Section Overview

Approximately 3500 accredited people

- 1539 team members
- 376 VIPs
- Countries with the highest number of accredited people (Czech Republic, Russia, Swiss)
- 193 Media

2 accreditation centres

- Main Accreditation Centre – The Olympic Village
- Subaccreditation Centre – Official EOC Hotel Zlatý Lev
 - Opening hours 8 am. – 8 pm.
 - Total of 10 people involved in accreditation process during the event

Section Overview

Accreditation process – used custom made Information System

Create new person

Please, do not forget to fill in all the information and to switch to all folders.

Info	Photo	Notes	
First name	<input type="text"/>	Surname	<input type="text"/>
Sex	Female <input type="button" value="v"/>	Date of birth	<input type="text"/> <input type="button" value="..."/>
Country	Czech Republic <input type="button" value="v"/>	ID type	<input type="text"/> <input type="button" value="v"/>
Federation	<input type="text"/> <input type="button" value="v"/>	ID number	<input type="text"/>
Arrival	1.1.2010 <input type="button" value="..."/>	Competitor's code:	<input type="text"/>
Departure	<input type="text"/> <input type="button" value="..."/>	Departure	<input type="text"/> <input type="button" value="..."/>
Sport	<input type="checkbox"/> Alpine Skiing <input type="checkbox"/> Cross Country <input type="checkbox"/> Ice Hokey <input type="checkbox"/> Nordic Combined <input type="checkbox"/> Ski Jumping <input type="checkbox"/> Snowboarding <input type="checkbox"/> Biathlon <input type="checkbox"/> Figure Skating		
Function	Athlete <input type="button" value="v"/> <input checked="" type="radio"/>	<input type="text"/> <input type="radio"/>	

Colors and Abbreviation

Access to venues and zones set according to the Olympic one (colors and abbreviation)

European Youth Olympic Winter Festival 2011
12. - 19. 2. 2011



Ac

Name
Surname
Function
Sport
CZE

Venues:



Zones:



Privileges:



Venues:

- All Sports Venues
- Ski Jumping Venue Ještěd
- Alpine Skiing Venue Ještěd
- Snowpark Rejdic
- Biathlon Venue Blatná
- Tipsport arena - Ice Hockey
- Sviňanská aréna - Figure Skating
- Cross Country Venue Vesec
- Olympic Village - residential
- OLV Dining hall
- Fun Zone
- All Venues

Zones:

- Z1 Coach
- Z2 Staff
- Z3 Mixed Zone
- Z4 Press Centres
- Z5 JURY
- Z6 VIP
- Z7 Race Office
- Z8 Team Zone
- All Zones

Privileges:

- Car on Request
- VIP Lounge
- VIP shuttle bus

Partners:



SPORT - BLUE	J	- JUDGES
	TECH	- TECHNICIANS
	JURY	- JURY
	RO	- RACE OFFICE
	DTM	- DATA TIMING
VOLUNTEERS - GREY	V	- VOLUNTEERS
SUPPLIERS - LIGHT BROWN	SER	- SERVICE
VIP - WHITE	NOC	- NOC
	NOC G	- NOC GUEST
	EOC	- EOC
	EOC G	- EOC GUEST
	IOC	- IOC
	IF	- IF
	VIP	- VIP
	G	- GUEST
ORGANISING COMMITTEE - RED	OC	- ORGANISING COMMITTEE
	SECURITY	
	MEDICAL	
TEAM - GREEN	Aa	- ATHLETE
	Ao	- OFFICIALS
	Ac	- CHEF DE MISSION / DEPUTY
MEDIA - YELLOW	E	- PRESS
	Ep	- PHOTO
TV - ORANGE	HB	- HOST BROADCASTER
	RT	- RIGHT HOLDERS
OBSERVERS - VIOLET	OBS	- OBSERVERS

Major milestones

- 🎨 Design of the Information System – year 2008
- 🎨 Setting deadlines for entries – year 2009
- 🎨 Testing of the information system – Olympic Days for Children and Youth 2010 – February 2010
- 🎨 Graphic design of Accreditation Card – spring 2010
- 🎨 Creating of groups of participants and filling in an accreditation matrix – summer 2010
- 🎨 Preliminary entries by numbers – 15th October 2010
- 🎨 Final entries by number – 15th November 2010
- 🎨 Long List – 15th January 2011
- 🎨 Short list – 31st January 2011

Key Challenges

- 🎨 Information System – creating and testing
- 🎨 Organization of zones
- 🎨 Accreditation matrix – setting the right access to each group of people
- 🎨 Collecting of personal details and photographs from everyone
- 🎨 Meet the deadlines – NOC delegations

Recommendations

- 🎨 Deep-eyed testing of the accreditation system – all the cases that might happened
- 🎨 Good preparation of the accreditation matrix – try to identify all the people that might/will participate
- 🎨 Advise Chefs de Mission to come a day before the delegation to collect all accreditations to prevent time consuming waiting for the rest of the delegation at arrival